



# ONESOURCE JOINT COMMITTEE AGENDA

2.00 pm

Friday  
3 December 2021

**COUNCILLORS:**

**LONDON BOROUGH OF  
HAVERING**

Councillor Robert Benham  
Councillor Roger Ramsey  
Councillor Damian White

**LONDON BOROUGH OF  
NEWHAM**

Mayor Rokhsana Fiaz  
Councillor Terence Paul  
Councillor Zulfiqar Ali

**LONDON BOROUGH OF  
BEXLEY**

**For information about the meeting please contact:**

## NOTES ABOUT THE MEETING

### 1. HEALTH AND SAFETY

The Joint Committee is committed to protecting the health and safety of everyone who attends its meetings.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

### 2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

### 3. CONDUCT AT THE MEETING

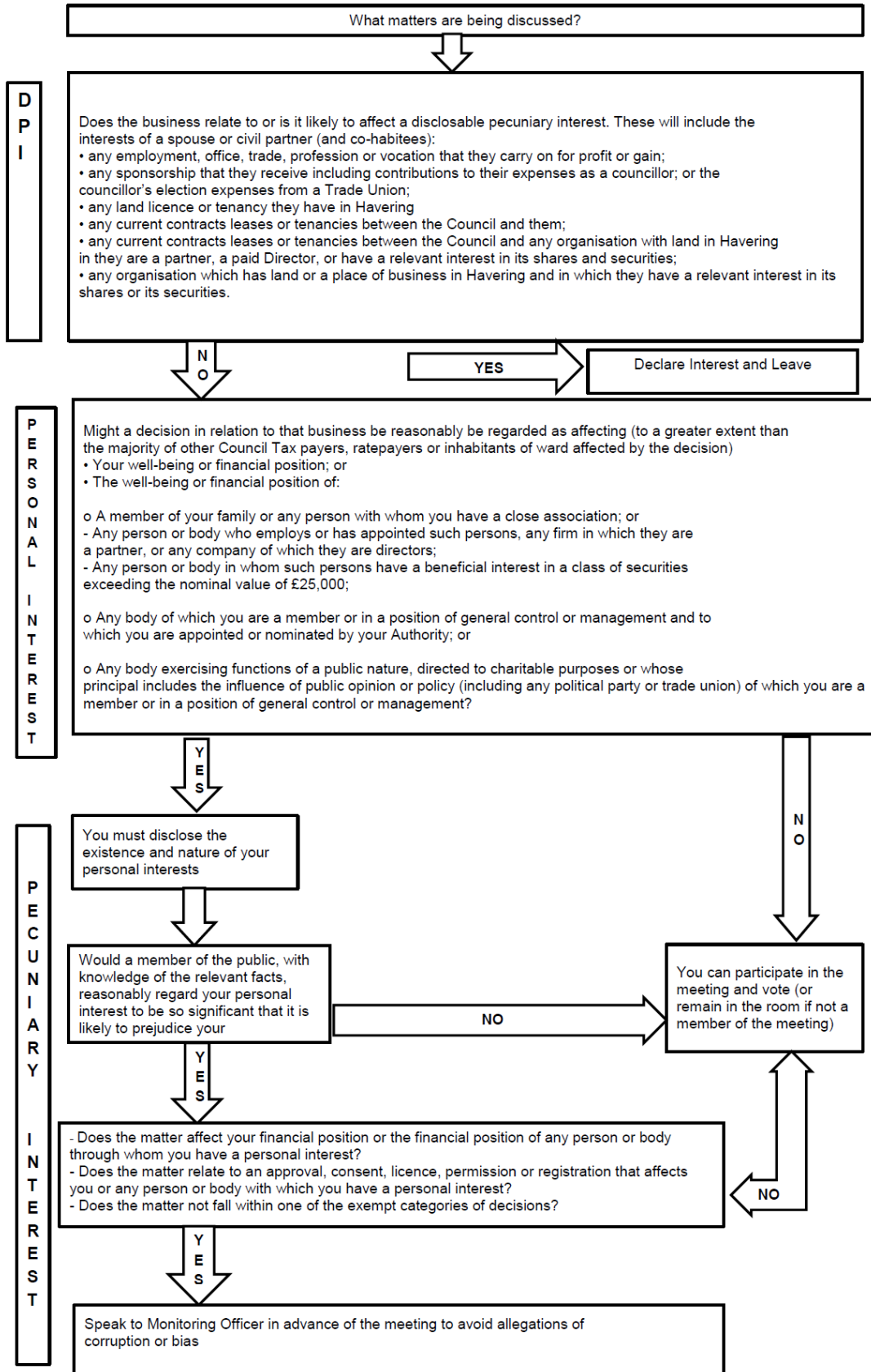
Although members of the public are welcome to attend meetings of the Joint Committee, they have no right to speak at them. Seating for the public is, however, limited and the Joint Committee cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Joint Committee will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Clerk before the meeting so that the Chairman is aware that someone wishes to ask a question.

**PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.**

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## AGENDA ITEMS

### 1 APOLOGIES

Apologies (if any received)

### 2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items n the Agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to te consideration of the matter.

### 3 MINUTES

To approve as a correct record the Minutes of the Meeting of the Joint Committee held on 6<sup>th</sup> August 2021 (attached) and to authorise the Chairman to sign them.

### 4 ONESOURCE STRATEGY 2021-22 PROGRESS REPORT FOR Q2 (Pages 1 - 16)

Report attached.

### 5 ONESOURCE PERFORMANCE REPORT Q2 (Pages 17 - 72)

Report attached

### 6 OVERVIEW OF THE ONESOURCE APPROACH TO TRADING REPORT (Pages 73 - 92)

Report attached

### 7 DIRECT DEBIT INCIDENT REPORT (Pages 93 - 98)

Report attached

### 8 JOINT COMMITTEE FINANCE REPORT (Pages 99 - 102)

Report attached

### 9 PROCUREMENT UPDATE INCLUDING BRIEFING/PROJECT PLAN FOR DELIVERY OF PROCUREMENT SAVINGS

Report to follow